

## INTERNATIONAL DATA MANAGEMENT LIMITED

### FAMILIARIZATION PROGRAMS FOR INDEPENDENT DIRECTOR(S)

As per Schedule IV to the Companies Act, 2013 and Regulation 25(7) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended from time to time, the Company shall familiarize its Independent Directors, with their roles, rights, responsibilities in the Company, nature of the industry in which the Company operates, business model of the Company, etc. through various programmes.

In addition to the above, the Independent Directors should undergo appropriate induction and regularly update to refresh skills, knowledge and familiarity with the Company and its business and its model. The familiarization programme(s) for Independent Director(s) inter-alia covers the following:

- Business model of the company & its Nature of Industry
- External factor affecting the business of the Company
- Laws governing the business and functioning of the Company
- Organization chart & hierarchy
- Introduction to Management, the Board of Director & other KMPs
- Policies of the Company including Nomination & Remuneration Policy, Vigil mechanism & Whistle blower Policy,
- Litigation & other misc. matters
- Membership of the ID in various committees & their functions
- Code of Conduct of the Board of Directors
- Schedule IV of the Companies Act, 2013 & amendments taken place thereof

The details of Familiarization Programmes imparted to Independent Directors of the Company are as under:

Sl. No.	Financial Year	Name of Independent Directors who attended the programme	Number of familiarisation programmes and Time Spent by the Independent Directors in such programmes	Number of familiarisation programmes and Time Spent by the Independent Directors in such programmes in aggregate
1	2015 -16	<ul style="list-style-type: none"><li>• P. S. Ravishankar</li><li>• Suresh Chand Sharma</li></ul>	1 program / 2 hrs	1 program / 2 hrs
2	2016 -17	<ul style="list-style-type: none"><li>• P. S. Ravishankar</li><li>• Suresh Chand Sharma</li></ul>	1 program / 2 hrs	2 program / 4 hrs
3	2017 -18	<ul style="list-style-type: none"><li>• P. S. Ravishankar</li><li>• Suresh Chand Sharma</li></ul>	1 program / 2 hrs	3 program / 6 hrs
4	2018 -19	<ul style="list-style-type: none"><li>• P. S. Ravishankar</li><li>• Suresh Chand Sharma</li></ul>	1 program / 2 hrs	4 program / 8 hrs
5	2019 - 20	<ul style="list-style-type: none"><li>• P. S. Ravishankar</li><li>• Suresh Chand Sharma</li></ul>	1 program / 2 hrs	5 program / 10 hrs
6	2020-21	<ul style="list-style-type: none"><li>• P. S. Ravishankar</li><li>• Suresh Chand Sharma</li></ul>	1 program / 2 hrs	6 program / 12 hrs
7	2021-22	<ul style="list-style-type: none"><li>• P. S. Ravishankar</li><li>• Suresh Chand Sharma</li></ul>	1 program / 2 hrs	7 program / 14 hrs